



**You are hereby summoned to attend the Annual Parish Council Meeting, to be held via Zoom video conferencing facility on Tuesday 11<sup>th</sup> May commencing at 7.15pm, for the purpose of transacting the following business.**

(Members of the public who would like to attend should email [clerk@ovingpc.com](mailto:clerk@ovingpc.com) for link).

*Sue Severn*

Clerk to the Council – 5<sup>th</sup> May 2021

### **AGENDA**

- 1. To elect a Chairman of the Council**  
To elect a chairman and accept Chairman's Declaration of Acceptance of Office.
- 2. To elect a Vice Chairman of the Council**  
To elect a vice chairman and accept Vice Chairman's Declaration of Acceptance of Office.
- 3. To receive apologies:** To accept apologies for absence.
- 4. Open Forum**  
Members of the public who wish to attend this meeting should contact the Parish Clerk via email at [clerk@ovingpc.com](mailto:clerk@ovingpc.com) or telephone 01296 925750. A link will be provided before the meeting. Any questions or comments should be sent in writing, in advance.
- 5. Co-option**  
To consider applications for co-option to the office of Councillor to fill the single vacancy following the ordinary election.
- 6. Declarations of interest** in items on the agenda: to declare any interests.
- 7. To confirm the minutes** of the Parish Council meeting held on 9<sup>th</sup> March 2021.
- 8. Planning:** To consider any other applications received after publication of this agenda. Update Stone View Planning Appeal outcome.

**21/01649/ALB** Changing combed wheat thatch to water reed thatch, and front door from glazed to solid oak (amendment to previous listed consent 20/02835/ALB) **Foxgloves Bowling Alley Oving Buckinghamshire HP22 4HD**  
Full details: <https://publicaccess.aylesburyvaledc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QRT9RSCLIED0&prevPage=inTray>

01296 925750/331816

[ovingpc@clerk.com](mailto:ovingpc@clerk.com) [www.ovingpc.com](http://www.ovingpc.com) [www.ovingvillagehall.com](http://www.ovingvillagehall.com)



**9. Recreation Ground / Tennis Club**

Tennis Club facilities.

Consider condition and plans for old Pavilion building.

Confirm required re-shaping of nursery school's raised planters.

**10. Street lighting**

Confirm luminaires will be replaced during summer months to make them brighter.

**11. Village Hall**

Re-opening and update report.

**12. Highways & Speeding**

Any update.

**13. Finance**

- Ratify payments made outside the meeting & approve electronic payment run
- To agree Oving Parish Council accounts to year end March 2021, as circulated.
- To appoint Mr Gus Orchard as internal auditor for Oving Parish Council.
- To agree Annual Governance Statement for the financial year 2020/21
- To agree Accounting Statements for 2020/21
- To agree the insurance renewal for 2020/21.
- To review the asset register.
- To agree the dates for the Exercise of Public Rights to view the Council's accounts.

**Note** To note the comment by external auditors for year ended 31<sup>st</sup> March 2020 that the dates for Exercise of Public Rights should comply with recommendation.

- To confirm review dates and any necessary changes to the Council's Financial Regulations, Risk Assessment & Management Policy & Financial Risk Assessment.

**14. Meetings**

Update on meetings attended.

**15. Dates of next Parish Council Meetings**

13<sup>th</sup> July 2021    14<sup>th</sup> September 2021    9<sup>th</sup> November 2021  
11<sup>th</sup> January 2022    8<sup>th</sup> March 2022

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