

**Minutes of the Oving Parish Council Meeting
Tuesday 8th May 2018 at Oving Village Hall, Oving**

Present:

Cllr Ambrose McGinn (Chairman)	Cllr Vanessa Wiggins
Cllr Kit Couper	Sue Severn (Clerk)
Cllr Richard Devas	Linda Nicholls (Minutes Secretary)
Cllr Jack Peeters	Janet Russell (Book-keeper)

Cllr Scott Raven (AVDC)

Cllr Peeters took the chair.

1 Election of chairman

Cllr Ambrose McGinn nominated by Cllr Couper, seconded by Cllr Peeters. Agreed unanimously.

2 Election of Vice-Chairman

Cllr Jack Peeters nominated by Cllr McGinn, seconded by Cllr Couper. Agreed unanimously.

3 Acceptance of Office

The Chairman and Vice Chairman completed Declarations of Acceptance of Office.

4 Apologies for absence

Cllr Janet Blake (AVDC)

5 Open Forum

No members of the public attended the meeting.

Cllr McGinn formally welcomed Cllr Scott Raven, newly elected councillor for AVDC.

Cllr Raven lives in North Marston and had only been a councillor for four days and had not yet been allocated any committees or had any training. Although he preferred a unitary authority for Buckinghamshire, he was aware that Oving PC preferred two councils. He was looking at communications with his parishes. Cllr McGinn suggested that a seat on the planning committee would help Oving.

Cllr Raven left the meeting.

6 Declarations of interest in items on the agenda

None.

7 To confirm the minutes of the Parish Council meeting held on 12th March 2018

The minutes were agreed and signed as a true record by the Chairman.

8 Review and ratification of the PC policies and documents

Councillors reviewed and agreed council Policies. The Clerk will update the issue dates, and work on the GDPR implications and amend accordingly for council approval at the next meeting.

9 Parish Council's insurance policy

The clerk recommended moving to *Inspire* who would charge £1,878 or £1,736 per annum with 3 year Long Term Agreement in place providing discount for three years. Councillors agreed unanimously.

10 Planning

- 1 Exwing Cottage, Meadway. No objections.
- 2 Ardenview. Cllr Peeters to circulate comments.
- 3 Tinker's End. No objections.
- 4 Stone View. Cllr Peeters and the Clerk to meet with the planning officer.

11 Recreation Ground

- With regard to the mould on the pavilion ceiling, Cllr Peeters had spoken to Frank Bennett who would discuss the situation with the decorator. He pointed out that the football club were not using the window valves and these were to be left open to aid ventilation.
- Concern has been expressed informally about the future of the football club. Cllr Peeters would find out more and report back to council.
- Reading Room. *Green Retreats* had quoted £16,000 plus plumbing, electricity etc. Cllr Peeters advised that £20-£25,000 would be needed to replace the Reading Room. Cllr Peeters and Cllr McGinn would make a presentation at the Annual Meeting and would work to out the opinion of villagers before any action is taken.
- Cllr Peeters would obtain a quote for hard standing between the hall and the playground for the table tennis table. He also suggested buying some inexpensive bats and balls to be kept by the table together with an honesty box for donations. A set of better quality bats and balls are kept in the shed.

12 Village Hall

- Cllr Peeters advised that many repairs had been carried out over winter which meant the repair budget was higher but should be reduced next year.
- The Assembly Point sign on the tennis court netting would be replaced.

13 Highways

Cllr Peeters reported that the pavement in Church Lane and the roadway in Meadway were in an appalling condition. Cllr Raven would be invited to look at both roads.

14 Succession Planning

Cllr McGinn would ask villagers to consider standing for the parish council in 2019. There could be up to three places available. It was preferred that members were elected rather than co-opted and more villagers were encouraged to stand.

15 Finance

15.1 The payment run, as previously amended and circulated, and budgeted payments made outside of the meeting were approved:

Type	Payee	Detail	PARISH COUNCIL ACCOUNT			OVH TRUST ACCOUNT		
			Net £	VAT £	Total £.	Net £	VAT £	Total £
BACS	Mrs S J Severn	Net salary 320, Office provision £50, Telephone & software £37.20, mileage 5 trips 35 miles @ .45 pence per mile	£452.20	£0.00	£452.20			
	Mrs D Varley	Hall cleaning April				£85.00	£0.00	£85.00
	RTM Landscapes	Devolved services grass cutting x 2 cuts	£540.00					
		Grass cutting village hall/play area x 2	£90.00					
		Grass cutting outfield x 2	£135.00					
		Grasscutting football pitch x 2	£225.00					
		TOTAL	£990.00	£198.00	£1,188.00			
	Mrs L Nicholls	Bookings Secretary				£114.00	£0.00	£114.00
		Minutes Secretary	£38.00	£0.00	£38.00			
	Aqua Window Care	invoice to follow Window cleaning hall				£18.00	£0.00	£18.00
	Orchard Consulting	Internal audit	£70.00	£0.00	£70.00			
	Came & Company	Insurance Policy renewal with 3 year Long term agreement discount	£1,736.96	£0.00	£1,736.96			
		May total payments	£4,277.16	£198.00	£1,678.20	£217.00	£0.00	£217.00
Budgeted payments made outside meeting & receipts								
CARD	LMS Printing	Print 300 A5 colour leaflets for Annual Parish Meeting	£39.00	£0.00	£39.00			
Receipts								
BACS	e-ON	FIT PAYMENTS TO OVING						-£233.48
	Precept	AVDC half year			-£13,275.00			
PAYMENTS MADE 10.4.2018								
BACS	Mrs S J Severn	Net salary 320, Office provision £50, Software/phone £37.20, Mileage 8 trips £21.60	£428.80	-	£428.80			
	Table-Tennis-Tables co.uk	Table tennis table (grant funded)	£1,420.67	£284.13	£1,704.80			
	Mrs J Russell	Oving PC accounts March	£45.00	-	£45.00			
	Mrs J Russell	OVH Trust accounts March				£20.00	-	£20.00
	Aqua window Care	Window cleaning hall				£18.00	-	£18.00
	JR Plumbing & Heating	Hall: Repair ball valve				£70.00	£14.00	£84.00
	BALC	Annual subscription 2018	£87.48		£87.48			
	E.S.T.S. Ltd	Rain water harvester inspection, report, vacuum tanker and disposal				£490.00	£38.00	£528.00
	David Lucas	Ease doors villaie hall, conceal pipwork outside hall & close board sections				£300.00	-	£300.00
	Mrs L Nicholls	Bookings Secretary Oving Village Hall April				£114.00		£114.00
		Minutes March 2018	£38.00		£38.00			
	Mrs D Varley	Hall cleaning March				£85.00		£85.00
			£2,019.95	£284.13	£2,304.08	£1,097.00	£52.00	£1,149.00
Payments made since last meeting: budgeted expenditure								
	David Lucas	Replace missing downpipe and add leaf protection; village hall				£125.00	-	£125.00
	AVDC	Renewal of Lottery Licence Village hall 50/50 Draw	£20.00	-	£20.00			

15.2 The Annual Governance Statement for 2017-18 was approved and signed by the Chairman.

15.3 The Accounting Statements for 2017/18 were approved and signed by the Chairman and Responsible Financial Officer.

15.4 Exercise of Electors' Rights: The dates proposed by the clerk were 4th June 2018 to 13th July 2018 were agreed by councillors.

15.5 The appointment of Mr Gus Orchard as internal auditor for the year ending 31st March 2019 was agreed unanimously.

OPAG

- Cllr Wiggins reported that more gates would be erected when the company was less busy.
- The hedge by Windmill Cottages would be cut, but nesting birds would be taken into account.
- The village pump would be painted green.
- The hedge by the bus stop on Marston Hill would be cut back too.

17 Community Led Plan

Nothing to report.

18 Superfast Broadband

Gigaclear were slightly ahead of their plan and were due to reach Oving at the end of May/early June. The clerk would inform BCC of the dates if any roads would need to be closed.

19 Meetings

None.

20 Dates of future meetings

Mon 21st May 2018 – Annual Parish Meeting
Monday 9th July, 7.15 pm in the Reading Room.
Tuesday 11th September
Tuesday 13th November

Apologies: Linda Nicholls

Tuesday 15th January 2019
Tuesday 12th March

There being no further business the chairman closed the meeting at 2045 hours.