

# OVING PARISH COUNCIL

Minutes of the Oving Parish Council meeting held at The Reading Room, Oving  
on Tuesday 14 January 2014 at 8.00pm

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**Attendees:** Cllr McGinn (Chair), Cllr Peeters, Cllr Boulton, Cllr Couper, Cllr Myatt, Sue Mordue (Clerk)  
Michelle Jackson (Minute Secretary), AVDC Cllr Sue Polhill, no members of the public attended.

1. **Receive Apologies:** BCC Cllr Janet Blake.
2. **Open Forum:** (Adjournment).
3. **Declaration of interest in items on the agenda:** to declare any interests – none.
4. **The minutes** of the last meetings held on 5<sup>th</sup> November and 17<sup>th</sup> December 2013 were confirmed as true records.
5. **To update on matters arising** from the minutes of the last meetings.
  - i. The New Local Area technical, David Smith to do a walk around the village with JP and other Cllrs.
  - ii. The Clerk had reminded Lynch Garden Services of their obligations to cut the hedge down to fence level three times a year and a cut had now been done.
  - iii. A working party to undertake a general tidy up of the recreation ground was arranged for the morning of 1 March. **ACTION: JP/AM**
  - iv. The Clerk to chase the refitting of the public footpath sign at the end of the path leading to Dark Lane. **ACTION: SM**
  - v. Mark Ponsford to trim back the Cherry Trees behind the bus shelter Windmill Bungalows in the Spring.
6. **Planning: To discuss planning applications and make recommendations:**
  - a. **13/03479/APP** The Orchards Bowling Alley Raise roof of existing garage to form Games Room with external staircase – Cllr Peeters to review the plans and circulate comments for the PC to make a response. **ACTION: JP**
7. **Recreation Ground:**
  - a. Confirmation of weekly inspection and agree work if required – Cllrs Couper/Peeters to put together a schedule of works required. **ACTION: KC/JP**
  - b. Update on Pavilion refurbishment/extension and agree actions – works had been put back until the Spring due to the wet weather. Cllr Myatt to investigate funding of £3-4k from the LAF for the refurbishment of the Pavillion. Cllr Couper to investigate grants from People's Postcode. **ACTION: MM/KC**
  - c. To discuss and agree Tennis Clubs Terms and Conditions of Use – Cllr Peeters had circulated a draft for Cllrs to review. It was agreed that:
    - i. The Tennis Club could have full use of the kitchen and toilets at 75% of normal charge provided that it had not been booked by another organisation 2 weeks before.
    - ii. They would be given use of the hall for free on Finals Day once a year. This arrangement to be reviewed after 3 years. **ACTION:JP**
8. **Community Room:**
  - a. To update on Community Room Project and agree budgets and finance – Cllr Peeters to confirm that the quote from Jebech Developments was a fixed price fee. Once a contract had been signed, WREN would be in a position to release the monies. The estimated start date for works was 17 February. It was proposed and agreed to draw down a loan from the PWLB of up to £50k. The Clerk to check the repayment terms, whether lump sum payments could be made and whether the loan could be drawn down in 2 tranches. The Clerk to confirm that the £49k had been received from Leader. This was intended to pay off the interim loan from Bucks Big Bank. It was agreed that Cllr Peeters should ask if Bucks Big Bank would extend the repayment of the loan for a further 3 months which would mean the PWLB loan may not be needed. **ACTION: SM/JP**
  - b. To update on responsibilities and appointment criteria for a Community Room Management group - Cllr McGinn to produce a separate colour newsletter advising of the date of the opening event and an

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invitation to join the management group, further details of which would be available on the website and also notifying of the defibrillator and MVAS. **ACTION: AMcG**

- c. To discuss and agree on an Opening Event for the Community Room in May - Cllr Peeters had circulated his thoughts on the Opening Event for Cllrs to consider. It was agreed that it should be a free event and involve as many people in the village as possible. And to include performances from children, school, beavers, brownies, adults doing anything from tap dancing to choir singing to musical instruments. A date was set for Mid Summer's Day, Saturday 21 June and people would be invited to bring their own food and drink and have a picnic at around 7pm and a band starting at 8.30 pm.

9. **To consider correspondence** and other communications received since last meeting – The Clerk had responded to an email received requesting formally whether the history articles could be published on the website. They had been put on the website following their publication in the Village Magazine however the author had contacted advising we needed his permission to do this. **ACTION: SM**

## 10. Environment:

### a. Highways:

- i. To report and update on issues and repairs.
- ii. Speeding – Cllr Boulton to update on Community Speedwatch and MVAS and NAG – the MVAS had now been installed and thanks were given to Cllr Boulton for his perseverance with this project. The Clerk to look into costs of additional ground posts at other locations possibly along Oving/Pitchcott Road and Bowling Alley. **ACTION: SM/AB**

- b. **Footpaths & Footways:** To report and update on issues and repairs – The Clerk to report the hole in the footpath in front of Cllr Myatt's house and Cllr Peeters to also point out to David Smith on the walk around the village as it is a major H&S issue. **ACTION: SM/JP**

- c. **Street Lighting:** To report and update on issues and repairs – good feedback had been received on the streetlights in the village.

## 11. Finance:

- a. The accounts for the year end November 2013 were agreed. Cllrs discussed the cost of grass cutting. It was agreed to maintain the current level of quality, try and negotiate a better rate with the contractor and ask whether the community workers could maintain public footpaths. The Clerk to write to the Football Club to see if they were still interested in taking over the mowing of the pitch. The Oving Village Cup charge to be increased from £50 to £60. It was proposed and unanimously resolved to increase the precept by 2% to £21,337.56. Cllr McGinn to include in the village newsletter as an explanation would be required as the tax base had changed meaning the precept was now paid for by fewer houses, further changes had been made by gov in respect of grants and calculations.

### **ACTION: SM/AMcG**

- b. The Council ratified cheques issued outside the meeting: none issued.
- c. To draw cheques. The Council resolved to issue the following cheques:
- |                      |     |         |
|----------------------|-----|---------|
| HMRC PAYE            | 143 | £174.00 |
| Clerks Pay & Exp Dec | 144 | £312.81 |
| MH-P Internet Ltd    | 145 | £21.58  |

12. **Community Led Plan:** To update on Action Plan and agree actions – Cllr Couper to confirm with Vanessa Wiggins that she was willing to lead the project and all those who had been involved to be emailed with a view to taking this forward. **ACTION: KC**

## 13. Update on Meetings attended on behalf of the Council: to agree any actions / decisions required:

- a. Cllr Peeters had attended the AVDC planning update and instruction for parish councillors.
- b. A training date for the defibrillator to be organised and Cllr Boulton to put together an insert in the village newsletter. **ACTION: SM/AB**
- c. Cllr Peeters/Boulton to put together a rota of volunteers to undertake an assessment on the use of the road to gather evidence for the need for a weight restriction. **ACTION: JP/AB**
- d. Cllr Peeters to circulate a list of parishioners approached regarding donations to cover the shortfall of £25k for the Community Room. **ACTION: JP**

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14. **Open Forum for Cllrs and Officers** (under adjournment).

15. **To agree the date of** the next meeting – Tuesday 4 March 2014.

## **Closed Session**

16. **Community Room Project** – to discuss and agree which tender to accept to continue the building works - Cllr Peeters was satisfied with references and the Council agreed to the appointment of Jebech Developments Limited.

Meeting closed at 10.20 pm.

Signed .....

Date .....