

**Minutes of the Oving Parish Council Meeting
Monday 9th July 2018 at The Reading Room, Bowling Alley, Oving**

Present:

Cllr Ambrose McGinn (Chairman)	Cllr Vanessa Wiggins
Cllr Kit Couper	Sue Severn (Clerk)
Cllr Richard Devas	Cllr Jack Peeters (Vice Chairman)
Janet Russell (Book-keeper)	

3 members of the public. Marcus Militello (BBOWT)

1 Apologies for absence

Cllr Janet Blake (BCC), Cllr Scott Raven (AVDC).
Mrs Linda Nichols (Minutes Secretary).

2 Open forum for parishioners

The Chairman invited Marcus Militello to describe the project currently run by Bucks, Berks & Oxon Wildlife Trust to assist and encourage parishes and landowners wishing to use new wildlife-friendly methods of managing hedgerows and areas such as road verges. He suggested a village walk would be a good first step and maybe some events for volunteers could be arranged. Councillors were positive about this and it was agreed that Cllr Peeters would get in touch to arrange a suitable day for the village walk. Everyone welcome.

A Whitchurch parishioner present asked OPC to confirm that it had not been granted additional time to comment on the application for an increase in size and height for a Passivhaus constructed in Whitchurch. The Clerk confirmed that this was the case and agreed to send him the relevant information. Cllr Peeters advised that the PC had objected to the original application, and the object remained, the new application would make the house higher and bigger.

The Applicants for planning application 18/02123/APP Hillhead Farm, Pitchcott advised the meeting that OPC had been consulted in error, and should not be a consultee for Pitchcott planning matters since the village had a Parish Meeting, the correct consultee. The Chairman confirmed that the Clerk had received a phone call from AVDC planning to advise that it had been sent in error, but that the PC had the right, in common with all members of the public, to comment on any planning application.

3 Declarations of interest in matters on the Agenda.

None

4 To confirm the Minutes of the Annual Parish Council meeting held on 8th May 2018

The Minutes were agreed and the Chairman signed them as a true record.

5 Planning

18/02123/APP Change of use of land for siting of temporary mobile home for a period of 5 years and new access **Hillhead Farm, Pitchcott Road, Oving**

As previously advised, OPC was consulted in error by AVDC. However, Councillors discussed the application and resolved to comment that there was concern about new access on an already dangerous piece of road.

6 Ultrafast Broadband

The Chairman reported that he had had email correspondence and a telephone conversation with Gigaclear's Delivery Manager to discuss the provision of service to Oving. Councillors were very concerned that, despite having had complete reassurance that the service would be installed in Oving there did not appear to have been any progress.

It was agreed that Cllr McGinn should write to Gigaclear setting out the Parish Council's concerns.

The Parish Clerk reported that she had received a Wayleave Agreement from Gigaclear for the siting of equipment but she was asked to keep this on file for the moment.

7 Recreation Ground

Cllr Peeters advised that the Committee would meet for a land inspection shortly. There had been a manhole cover which was damaged, presumably by a mower, but this had been repaired immediately since the hole represented a hazard to ground users.

Cllr Peeters confirmed that he would prepare a draft consultation document asking villagers what they thought the PC should do about the Reading Room which will be available before the next PC meeting.

8 Village Hall

Cllr Peeters reported that there had been minor plumbing issue following a letting, which was repaired immediately.

The Chairman advised that Mrs Dianne Varley was shortly moving to the USA and that she would be relinquishing the cleaning contract. A vote of thanks was proposed by Cllr McGinn, seconded by Cllr Couper, and agreed unanimously to Mrs Varley for her contribution and work at the Hall since it opened.

The Clerk was asked to purchase a gift and send her a card on behalf of the Parish Council and Hall Committee.

Mrs Jo Bowden is taking Dianne's place and the council welcomes her.

9 OPAG (Oving Paths & Gates)

Cllr Wiggins reported that there had been good progress. Meetings had been held with landowners to agree siting of new gates. Two new gates would be fitted in July at Hideaway Farm, and it was hoped two more would be installed soon.

The steps at Stone View would be reinforced before autumn by RTM with more material and an additional step.

Cllr McGinn asked the status of the footpath from Stone View. Cllr Wiggins said this had been reported to BCC's footpaths officer but that nothing further has happened. It is not possible for the PC to undertake this work. Similarly, the replacement of two plank bridges in another area is a matter for BCC.

10 Finance

The payment run and payment ratifications were approved and signed by two Councillors present:

Payee	Detail	PARISH COUNCIL ACCOUNT			OVH TRUST ACCOUNT		
		Net £	VAT £	Total £.	Net £	VAT £	Total £
Mrs S J Severn	Net pay £336.80, Office provision £50, Softwaae £7.20, Millegae £32.40	-	-	£458.20			
Mrs L Nicholls	Minutes	-	-	£38.00			
Mrs J Russell	Book keeping April to June 11.5 hours	-	-	£115.00			
Royal British legion	2 Silent Soldiers for Oving	-	-	£200.00			
Oving & Pitchcott News	Newsletter print costs contribution 2018	-	-	£450.00			
RTM Landscapes	Invoice 1173: 2 x grass cutting £540, 2 x Village hall & play area £90, 2 x outfield £135, 2 x grass cutting football field £225	£990.00	£198.00	£1,188.00			
Aqua Window Care	Window cleaning June hall Invoice 051				£18.00	-	£18.00
Mrs L Nicholls	Hall bookings secretary				£114.00	-	£114.00
Aylesbury Fire Systems Ltd	Invoice 19808: Annual fire inspection & service				£45.75	£9.15	£54.90
	Invoice 19759: Sign functionality tests				£50.00	£10.00	£60.00
	Invoice 19877: Smoke detector test				£50.00	£10.00	£60.00
Mrs J Russell	OVH Trust accounts April to June - 8 hours				£80.00	-	£8.00
OVH to OPC	Recharges due for payments made by OPC on behalf of OVHT ref TSB						£490.30
	TOTAL PAYMENTS JULY	£990.00	£198.00	£2,449.20	£357.75	£29.15	£805.20
Budgeted payments made outside meeting							
e-ON June	Street lighting	£148.69	£7.43	£156.12			
Amazon	Fire assembly sign				£9.98	-	£9.98
e-ON May	Street lighting	£148.69	£7.43	£156.12			
Cash withdrawal	TSB unable to make payment: Bank withdrawal to pay plumber re pavillion rep	£250.00	-	£250.00			
e-ON	Electricity						£21.27
Localendar	Calendar software village hall website (to be re-charged to OVH)	£37.59		£37.59			
Weebly	Website hosting village hall website (to be re-charged to OVH)	£36.07		£36.07			
Post Office Counters	Recorded delivery: Audit documents	£7.30		£7.30			
Mrs S Severn	Net salary & expenses May	£423.40		£423.40			
RTM Landscapes	Invoice 1119			£1,194.00			
Came & Co	Insurance renewal service charge			£50.00			
Playsafety	RoSPA Inspection playground			£96.60			
Mrs L Nichols	Minutes			£38.00			
HMRC	Underpayment PAYE 2017/18			£320.32			
Mrs S J Severn	Transfer to repay deposits TSB unable to make payments for Village Hall (to be re-charged to OVH)			£250.00			
E-on	Street lighting			£161.32			
Paypal charge	Paypal transfer charge for refund (to be re-charged to OVH)			£1.00			
Anglian Water	Water hall			£14.50			
BT	Card payment, TSB cancelled direct debit (to be re-charged to OVH)			£125.64			
Mrs J Bowden	Hall cleaning (to be re-charged to OVH)			£40.00			
Receipts							
Oving Tennis Club	Ground rent due			-£220.00			
Mrs S J Severn	Returned amount not required for refunds			-£50.00			
RE-CHARGES	Total amounts paid from OPC for OVH Trust expenses transfer due			-£490.30			

Accounts to end May will be circulated to councillors shortly.

OPC Banking It was proposed by Cllr McGinn, seconded by Cllr Peeters and agreed unanimously to move Oving Parish Council and Oving Village Hall Trust's bank accounts to Lloyds Bank due to the considerable difficulties experienced with TSB in recent months.

11 Devolved services

A communication from BCC had been received requesting confirmation that OPC would continue to undertake Devolved Services from BCC in respect of grass cutting, footpath and bridleway maintenance from March 2019. This was agreed and the Clerk was asked to confirm to BCC.

A further suggestion had been made by BCC that Parishes could undertake other work such as pothole repair in quiet roads. No detail had been included. It was decided to respond with an expression of interest, subject to receipt of a full proposal and detailed contract.

A parishioner has written to the PC to complain about the pavement at New road, which has become overgrown. The Clerk will ask RTM for a quotation to side out the path and all siding out within the 30mph speed limit, the Chairman stated that the area around The Pightle was very bad. A further complaint had been received about the verges between New Road and the Whitchurch sign which have not been cut this year and are so overgrown that access to Oving's maintained footpaths is impeded. RTM have provided a quote of £300 for both areas which was agreed unanimously. Work to be completed on 11th July.

The Clerk had written to BCC asking that the verges be cut or, failing that, the PC would get the work done and re-charge the cost. No reply had been received at the date of this meeting.

Cllr Peeters raised the issue of Church Lane: The pavement is dangerous and has very large potholes and the surface is very rutted. The Clerk reported that the Local Area Technician had examined it last year and said nothing should be done. The Clerk was asked to arrange for Cllr Blake, the LAT and Cllr Peeters to meet on site and view it in its current state which he councillors consider dangerous and unacceptable.

12 General Data Protection Regulations

Oving Parish Council's GDPR Policies in respect of Councillors and Staff, Public Consent Form and Privacy Policy were approved, as circulated and adopted by the council. Proposed by Cllr McGinn, seconded by Cllr Wiggins, agreed unanimously.

The Clerk reported that she had send request to opt-in to all on the PC's mailing list and that there is a single electronic list.

13 Meetings

No meetings had been attended on behalf of the Parish Council.

14 Date of next meeting

Tuesday 11th September, 7.15pm, Village Hall

There being no further business the Chairman closed the meeting at 8.35pm.