



You are hereby summoned to attend the Oving Parish Council meeting, to be held in The Village Hall, Oving on Tuesday 8th July 2014, commencing at 8.00pm for the purpose of transacting the following business.

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Sue Severn Clerk to the Council – 30th June 2014

AGENDA

1. Receive Apologies: To accept apologies for absence.
2. Open Forum: (Adjournment).
3. Declaration of interest in items on the agenda: To declare any interests.
4. To confirm the minutes of the last meetings held on 5th June 2014.
5. Planning: Update on Four Acres, Bowling Alley AVDC decision.
6. Recreation Ground:
 - Confirmation of weekly inspections and agree any work required.
 - Pavilion refurbishment.
7. RoSPA review of inspection report.
8. Village Hall:
 - Update from village hall management committee.
 - Update on opening event.
9. Website: To discuss proposal for new website design.
10. Update on meetings attended.
11. Finance:
 - To ratify cheques drawn outside the meeting:

J. Peeters re: Hall building materials	£427.48
Re: Hall building materials	£ 16.00
B. Mellars re: Village hall website	£ 84.79
Bucks Play Association re: Hall opening & annual membership	£ 78.49
A McGinn re: Hall opening expenses	£ 50.00
Jebech Developments: 3 invoices hall	£31,276.00



- Draw cheques for payment:

Lynch Garden Services: Grass cutting	£500.00
Mh-p Internet Ltd: Upload to website: £18.00	£36.00
Upload to website: £18.00	
Community Impact Bucks: Annual Subscription	£50.00
Playsafety Ltd: Annual inspection play are	£88.80
Website registration & hosting	TBC
2 years – Weebly.com	£92.93
1 year – Weebly.com	£57.88
(Cheque to Clerk for online payment)	
Clerk: Salary £210.00	£611.19
Office costs	£46.63
<u>Expenses:</u>	
Laptop (property of Oving PC)	£200.00
Mobile Phone with £20 top-up:	£92.00
Hall opening expenses	£52.00
Stationery	£1.42
Postage	£1.70
Stamps book of 12	£7.44

Banking:

- Confirm change of signatories and registered address
All cheques to be signed by two Parish Councillors.
Permit Clerk to transfer money between accounts by transfer or internet banking with single signature.
Open new account with TSB named: Oving Village Hall to receive hire payments and pay operating costs .
Arrange internet banking to view balances, print statements and transfer funds between Oving Parish Council accounts.
- Proposal from Bucks CC for devolved services.

12. Date of next meeting.