

OVING VILLAGE HALL TRUST

**Oving Village Hall Trust Annual General Meeting
followed by
Management Committee Meeting
Tuesday 24th April 2018
at The Village Hall, Oving, at 7.45pm to conduct the following business**

Sue Severn

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Sue Severn, Treasurer 18th April 2018

AGENDA ANNUAL GENERAL MEETING OF OVING VILLAGE HALL TRUST

1. Apologies for absence
2. Declarations of interest in items on the agenda
3. To report any changes to management committee
4. To review and agree Oving Village Hall Trust Accounts to 31st March 2018
5. To review and agree Trustees' Report for the financial year 2017/18.
6. To agree distribution of surplus funds for the benefit of Oving community for the purpose of improving recreation and leisure facilities in Oving village.

AGENDA MANAGEMENT OVING VILLAGE HALL MANAGEMENT COMMITTEE

1. Finance update – JR/SS
2. Building & maintenance – JP
3. Housekeeping – DH-J
4. Bookings: LN
5. Events & Fundraising – MP
6. Fire, Health & Safety - JI
7. Any other business
Date of next meeting