

**Minutes of the Oving Parish Council Meeting
Wednesday 10th July 2019 in the Reading Room**

Present:

Cllr McGinn (Chairman)
Cllr Cheetham
Cllr Perkins
Cllr Raven (AVDC)

Cllr Wiggins
Cllr Winward
Linda Nicholls (Minutes Secretary)
Sue Severn (Parish Clerk)

Two members of the public in attendance.

1 Apologies

Cllr Janet Blake (BCC).

2 Open Forum

A member of the public commented that the OPC agenda was not available on the website. The clerk would investigate.

Action: SS

Concern about the removal of the number 60 bus through the villages was raised. Cllr McGinn informed those present that Red Rose buses would be taking over the route with immediate effect.

3 Co-option

a] Trish Perkins, Mark Winward and Mark Cheetham were co-opted to the office of Councillor at Oving Parish Council. Proposed by Cllr McGinn and seconded by Cllr Wiggins.

b] All new Councillors signed Declaration of Acceptance of Office and were welcomed to the PC by Cllr McGinn.

The Clerk confirmed that new Councillors had been booked on a course for new Councillors on 5th September 2019. Cllr McGinn outlined the procedures adopted by Oving PC for the good running of PC meetings.

c] Roles and responsibilities
After discussion it was agreed that Oving Councillors would take responsibility for the following areas of work in the Parish:

- **Planning** - local Oving applications and oversight for OPC of VALP and related plans: **Cllr Perkins.**

- **Traffic & Highways** - including speed reduction measures, Expressway and bus Services (plus HS2 if required); liaison with Stuart Nicholls on MVAS/Sentinel: **Cllr Winward.**
- **Village Hall** - lead on liaison with OVHMC matters: **Cllr McGinn.**
- **50/50 Draw** - handover from Mary Peeters: **Cllr Perkins.**
- **Recreation ground** - facilities including playground RoSPA oversight and chair of the Recreation Ground committee with sports clubs: **Cllr Cheetham.**
- **Reading room refurbishment** - as agreed 10th July oversight communications and delivery: **Cllrs Cheetham and Winward.**
- **Paths and environment** - currently OPAG; appearance of village (major expense is grass maintenance); Hossil Pond clean up; wildflower roadside with BBONT; bus shelters/signs plus utilities including streetlights (consider move to LED): **Cllrs Perkins and Wiggins**, supported by Chris Palmer.
- **Oving Village Hall Management Committee** - all Councillors will be Trustees of Oving Village Hall Trust.
- **Finance** - oversight of budget and spend against forecasts: **Cllr McGinn**
- **Communication** - to and from the residents; inclusiveness, point of contact for the pub. **ALL**
- **Church:** point of contact - **Linda Nicholls.**

4 Declarations of Interest in items on the agenda

None.

5 Report from Cllr Raven, AVDC

- The unitary shadow authority had met and the Constitution to April 2020 had been passed.
- The shadow authority chairman and deputy had been elected and would remain in post until the Buckinghamshire Council elections in May 2020.
- A small grant for community clean-ups was now available for items such as bin bags, gloves etc.
- Expressway – see item 13.

6 Minutes of the previous meeting

The minutes of the Annual Meeting held on 8th May 2019 were agreed.

7 Planning

None.

8 Recreation Ground

- Grass cutting and tree pruning had been completed.
- The playground would be checked by RoSPA.

Action: SS

9 Village Hall

Mary and Jack Peeters were thanked for all the work they had undertaken for the hall in the past.

For the benefit of the new councillors, Cllr McGinn explained the proposal for making more use of the hall. The hall management committee were due to meet on 18th July to discuss the proposal further. Cllr McGinn suggested postponing the meeting until 16th September to enable the hall management committee to have time to read the report being put together.

Action: LN/SS

The clerk would complete the Charity Commission report after the 16th September.

Action: SS

10 Reading Room

Although the village questionnaire showed that the majority of villagers were in favour of demolishing the Reading Room, the cost of demolition would be over £7,000, with up to £3,000 extra for moving the electricity cupboard. However, the building could be refurbished for £4,200 (no VAT). Refurbishment would include a new brick course to raise the structure by 4", replaced guttering, a new ceiling, lagged walls, and a new floor and would therefore be weatherproof and insulated.

The toilets in the Pavilion would need some work so that Reading Room hirers could use them. Proposed by Cllr McGinn and seconded by Cllr Wiggins. Councillors agreed.

The clerk would check the questionnaire results and put details in the *Oving and Pitchcott Newsletter*.

Action: SS

11 Highways and Speeding

- Cllr McGinn thanked Stuart Nicholls for his work with MVAS and Sentinel.
- Results so far showed 82% of cars that had travelled along Pitchcott Road were exceeding the speed limit.
- Various traffic calming measures had been considered. However, the cost was extremely high.
- Further volunteers to use the Sentinel would be trained by Stuart Nicholls.

12 Bus services through Oving

See item 2.

13 Oxford-Cambridge Expressway

Highways England were expected to release details of the specific route in the autumn. Oxfordshire were against the northern route and their campaign could lead to a route through central Aylesbury Vale. Cllr Raven had arranged a meeting to discuss the proposed routes and the Chairman requested the Clerk to put Deborah Lovatt and Scott Raven in touch to share information.

Action: SS

14 Meetings

- Cllr Perkins would attend future VALP meeting.
- A volunteer would be needed to attend Local Area Forum Meetings.

Action: TP

15 Finance

The payment run was agreed as circulated and the payment run for June 2019 ratified.

Mrs S J Severn	Net salary, expenses and office provision to 31st May 2019			£493.68				
	4 hours accounts preparation for proposal meeting @ £15							£60.00
Mrs Jo Bowden	Cleaning Oving Hall							£192.00
L A Orchard	Internal audit 2018-19			£70.00				
Mrs Linda Nicholls	OVH Trust booking secretary May 2 days preparation for proposal meeting & 28 hrs							£350.00
	OPC Minutes March			£40.00				£40.00
Came & Co	Insurance renewal			£1,839.07				
RTM Landscapes Ltd	Invoice 1704: Grass cutting along Pitchcott Lane	£150.00	£30.00	£180.00				
	Invoice 1739: Grass cutting, football pitch, footpaths & bridleways, herbicide application to hard surfaces	£995.00	£199.00	£1,194.00				
Aqua Windows	Window cleaning hall May							£18.00
	Total	£1,145.00	£229.00	£3,816.75				£660.00
Mrs S J Severn	Net salary, expenses and office provision to 30th June 2019			£466.68				
Mrs Jo Bowden	Cleaning Oving Village Hall twice a week x 2 hours							£216.00
Mrs Linda Nicholls	OVH Trust bookings secretary June					tbc		
Aqua Windows	Window cleaning hall June							£18.00
RoSPA Play safety	Safety inspection playground	£82.50	£16.50	£99.00				
Lock & Key	Replacement lock Reading Room	£113.15	£22.70	£136.20				
RTM	RTM Landscapes Ltd Invoice 1798: All gras & herbicide plus footpaths/bridleway	£1,128.75	£225.75	£1,354.50				
		£1,324.40	£264.95	£2,056.38				£234.00

The Chairman advised that the cost of street lighting could possibly be reduced by installing LED lights in the lanterns. The Clerk is in touch with the PC's lighting contractors who will prepare an estimate for replacement lights together with an idea of the reduction in non-metred supply costs for electricity. Their report is expected shortly.

Action: SS

16 OPAG

- Cllr Wiggins reported that two new gates had been erected at Buttermilkhall Farm.
- A solution is being sought and quote for a barrier at the bottom of the footpath leading to Marston Hill is expected shortly. Cllr Wiggins suggested that it may be necessary to lay further material on the surface to improve it this winter.

17 Date of Next Meetings

Tuesday 10th September, 7.15 pm in the village hall
Tuesday 12th November, 7.15 pm in the village hall
Tuesday 14th January 2020, 7.15 pm in the village hall
Tuesday 10th March 2020, 7.15 pm in the village hall

Oving Village Hall Management Committee

Monday 16th September, 8.00 pm in the village hall

There being no further business the Chairman closed the meeting at 8.50 pm.