



**Minutes of the Oving Parish Council Meeting held on Monday 20 July 2020
via Zoom video conference**

Present: Cllr Ambrose McGinn (Chairman) Sue Severn (Clerk)
Cllr Trish Perkins Cllr Mark Cheetham
Cllr Matt Winward

In Attendance: Scott Raven (representing Buckinghamshire Council)
Stuart Skeggs
Jack Peeters
Laura Williams (Minutes)

Action

1 Apologies

Apologies received from Cllr Vanessa Wiggins.

2 Open Forum

Jack Peeters raised a request on behalf of the Tennis Club for use of the closed village hall toilets for the following specific events: a 3-day tennis coaching event (5 hours per day), and 3 further single days in the summer for mixed team matches (dates to be confirmed).

Peter Docwra has previously corresponded with Sue Severn on this matter via email and at that time it was not deemed feasible. The village hall has no staff, which makes the safety of the environment difficult to monitor. The Parish Council considered if the request could now be made possible.

It was decided that, only for these specific occasions requested, the Parish Council considered the use of the toilet may be possible provided the following conditions are met:

- The use of the disabled toilet only. All other areas of the hall (i.e., the main hall, the kitchen, and the other toilets) are to be kept shut off and not accessed.
- The toilet must have a specific trained attendant arranged by the Tennis Club to clean prior to use, between each person's use, and after use, including all surfaces and handles. A cleaning log must be kept to demonstrate compliance.

Cllr Trish Perkins volunteered assistance.

It was agreed that the coach was to contact Sue Severn directly to discuss further and for a risk assessment to be performed for feasibility with regard to the Coronavirus Act 2020 and to determine if the above criteria could be met.

SS

For discussion of any other use of the village hall, see item 9.

3 **Declarations of interest**

There were no declarations of interest.

4 **Confirmation of Minutes**

The minutes of the Parish Council meeting held on 12th May 2020 were agreed and signed as a true record by the Chairman.

5 **Planning**

Church Lane

The following application was considered. It was noted that there has been one objection so far. The Parish Council have a neutral view of the application (a unanimous decision).

It was noted that the house was originally a pre-fab, and that the village pump on Church Lane is said to be served by a well head on Leyburn's land. Sue Severn will do a Land Registry search for information, however it was not considered likely to pose a problem.

20/01054/APP | Demolition of existing dwelling and rebuild | Leyburn Church Lane

Oving Buckinghamshire HP22 4HL. Full details:

<https://publicaccess.aylesburyvaldc.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=Q7NF3FCLJOX00&prevPage=inTray>

Hill Head Farm

Cllrs Trish Perkins and Ambrose McGinn reported that they had not received any objections.

6 **Recreation Ground**

Football

Stuart Skeggs was congratulated on obtaining an FA (Football Association) grant for maintenance of the football pitch. The Parish Council unanimously agreed for Stuart to engage a specialist supplier for the work who has maintained pitches for Lords, Trent Cricket Club, Wimbledon, and Notts Forest, amongst others. Work to be carried out will be a rake and scarify with the waste removed to a suitable place on the Recreation ground, and application of a granular weed and feed that would provide a slow release over the next 6 months. It should be possible to resume play quite quickly after application. Stuart will liaise with Sue Severn for the timing for RTM cutting of the pitch. The pitch maintenance will start as soon as possible.

SS

Stuart Skeggs also reported that the FA were coming to assess the grounds on 25 July 2020. Under Covid regulations, from August up to 30 persons may be present, allowing pre-season friendly matches to start (without spectators). No pre-season friendlies will be played at home. The season is hoped to start in September. All required precautions will be taken and necessary signs and documents used. The changing rooms will stay closed.

It is hoped that the Villages' Cup semi-final will be played on 15 August, and the final on the August Bank holiday. Organisers will need to formally liaise with Oving Parish Council about spectator management to ensure adherence to Covid regulations.

It was noted that the football news was positive and encouraging but that at all times Covid regulations must be adhered to and plans may have to change.

The football goals had been taken down in advance of pitch maintenance and to discourage large groups meeting. It was agreed to reinstate 1 smaller goal on the old practice pitch, which Stuart Skeggs confirmed would be sufficient for training, and so that villagers could have the use of it.

Stuart was thanked for his work and his summary.

Playground

The appointment of Playforce (TCL Landscapes Ltd) as contractors to carry out essential maintenance and repairs of the playground was ratified. The cost will be £1968+VAT. It was noted that further maintenance will need to be done to the playground equipment in the near future.

Repairs to the playground fence have been made. The bench that has been removed as part of the work needs replacing. It was noted that there is not currently much provision for seating. Sue Severn will obtain quotes for new seating inside and outside the playground.

SS

7 Reading Room

Work is still due to begin on disabled access. The original estimate was £4,985 but is now £2,450. The Parish Council agreed to this smaller estimate, which will include 2 disabled ramps, taking the fence down, removing topsoil and excavating to provide a 1 in 24 ramp from a level platform. There will be a gravel trap at the front of the building and the ground will be concreted.

Sue Severn will obtain a quote for painting the entire outside of the Reading Room rather than a partial paint, and the merits of both can then be considered.

SS

It was agreed to have a low fence or similar to prevent the playing of ball games behind the pavilion.

8 Street Lighting

Work is expected to begin but a date is not confirmed yet. Once a date is confirmed, notice will be given out. The upgrades will include The Pightle.

9 Village Hall

It was considered too challenging to open the hall in the immediate future. Reopening of the hall will be discussed again in the September Oving Parish Council meeting and so the hall will remain closed until at least then. The Covid hospitality grant obtained by Sue Severn for running the hall is projected to last until the middle of next year, and give a favourable income compared to the cancelled hall bookings. The last refunds are being paid.

Specific strictly limited use circumstances with specific conditions were not ruled out, per Item 2. It was emphasised that the hall is NOT open for bookings. Jack Peeters noted that most of the previous regular events at the hall are not feasible with Covid regulations.

The Eon electricity bill was £820 again. Last month this happened and a £760 refund was obtained. Sue Severn will address this again with Eon.

SS

Jack Peeters volunteered make an inventory of items at the hall (in the loft, etc), prior to leaving his role in the running of the hall, and this was gratefully accepted. It was agreed that

in a future meeting the management of the hall going forward will be comprehensively reviewed. The Parish Council made a note to revisit discussion of a new comprehensive role of Hall Manager. Sue Severn and Ambrose McGinn to liaise for the specifications of this new role. Jack Peeters will be asked for input.

SS AM

Hallmaster will be contacted to see if a refund/extension can be obtained for the service that has been paid for, do bookings being impossible due to Covid-19.

10 Highways and Speeding

Nothing to report for speeding. MVAS has been on the Pitchcott road for 2 months.

Some residents on The Green and Dark Lane have asked for tree work, as the route into that end of the village for large/tall vehicles is becoming difficult with overhanging trees. RTM will provide a quote for cutting back where ownership is appropriate. Power may need to be interrupted to do some of the work.

It was gratefully noted that some clearance/maintenance has already been made by residents of their own trees and hedges that were encroaching on the highway.

11 Finance

Payments made outside the meeting were ratified.

The payment run was agreed as circulated.

Oving Parish Council accounts to 10th July 2019 were agreed as circulated. An additional £245 was noted for fence/bench work at the playground.

Sue Severn will “hide” columns on the circulated spreadsheet for future meetings to focus on the current year.

SS

Oving Parish Council payment run 9th June 2020							
Payee	Detail	PARISH COUNCIL ACCOUNT			OVH TRUST ACCOUNT		
		Net £	VAT £	Total £	Net £	VAT £	Total £
Salaries	net salaries, expenses & office costs			£545.35			
Jo Bowden	12 hours OVHcleaning April/May						£144.00
Aqua Windows	Window cleaning						£18.00
Forde & McHugh	Half year lighting maintenance April 2019 to September 2019	£436.26	£87.25	£523.51			
Eon	Street lighting energy	£153.64	£7.68	£161.32			
Eon	Village hall electricity				£84.80	£4.24	89.04
RoSPA Play Safety	Annual park safety inspection	£82.50	£16.50	£99.00			
RTM Landscapes Ltd	Invoice No. 2295 Grass cutting, herbicide application, footpaths/bridleways	£926.25	£185.25	£1,111.50			
Laura Williams Ltd	PC Minutes May	£40.00	£8.00	£48.00			
	Total	£1,638.65	£304.68	£1,943.33	£84.80	£4.24	£89.04
	Balances at bank 9th June 2020						
	TSB Current account	£12,592.85					
	TSB Deposit account	£20,356.97					
	TSB Fundraising account	£431.47	Transfer to OPC pending bank approval (account inactivity)				
	OVH TRUST current account	£1,561.49					
Oving Parish Council payment run 20th July 2020							
	Detail	PARISH COUNCIL ACCOUNT			OVH TRUST ACCOUNT		
		Net £	VAT £	Total £	Net £	VAT £	Total £
Salaries	Net salaries, expenses & office costs			£ 566.95			
Playforce	Playground maintenance & repairs	£1,980.16	£396.03	£2,376.19			
Bucks Council (DD)	Waste bin renatl June				£8.40	£	8.40
RTM Landscapes Ltd	Invoice No 2337: 2 grass cuts, 2 hall/play area cuts, 1 outfield, 2 pitch	£922.50	£184.50	£ 1,107.00			
RTM Landscapes Ltd	Invoice No 2345: Gras cutting verge Church Lane to Whitchurch sign	£110.00	£22.00	£ 132.00			
D Lucas	Invoice OPCOQ 07/02/2020: Repair fence, adjust gates, supply & fit post to zipwire barrier			£ 245.00			
				£ 4,427.14		£	8.40
	Payment run ratified & approved :						
	SIGNED.....						
	Approved during Zoom meeting 20th July 2020:						
	Balancefs at bank 20th July 2020						
	TSB Current account	£9,788.75					
	TSB Deposit account	£20,388.28					
	TSB Fundraising account	£431.58	Transfer to OPC pending bank approval (account inactivity)				
	OVH TRUST current account	£1,092.86					

13 OPAG

No updates, Cllr Vanessa Wiggins absent with apologies.

14 Meetings

Scott Raven reported that the first full Council meeting via an online meeting had 200 attendees and progress was extremely difficult. A single motion was passed, to have 2050 as the date for combining services. A BAME and a planning motion would be considered at the next meeting (date unconfirmed).

Scott Raven reported that the first Winslow and Villages Community Board Meeting (which replaces the Local Area Forum) had taken place, mainly consisting of introductions, and he encouraged Oving Parish Council to send a delegation to the next meeting on 22 September 2020. Public transport is likely to be a local interest.

15 Date of Next Parish Council Meetings

Under the provisions of the Coronavirus Act 2020 the Annual Parish Council Meeting and Annual Parish Meetings will not be held until May 2021. (The Parish Council will be re-elected in May 2021 under current conditions and existing councillors will remain in post until the next ordinary election).

Next meeting Tuesday 8th September 2020 7.15pm

There being no further business, the Chairman closed the meeting at 8.15 pm.