



<p><b>Noise nuisance:</b> <i>It was reported after the date of this meeting, that complaints were received from 3 residents of Bowling Alley following an evening event held in the hall. A working group meeting of the hall management committee was held immediately and remedial action agreed and implemented. A letter detailing the actions taken was delivered to all houses in Bowling Alley immediately after the meeting. Some householders commented and stated they didn't believe the OVH Trust measures would work but it will be tested and checked regularly to ensure that no further problems are experienced.</i></p>	
<p>5. Progress reports</p> <p><b>a) Events &amp; fundraising: MP</b> Quiz night planned for 15th November, advertised on hall &amp; PC websites. Film Night: Agreed to obtain licence for £93.33 + VAT to allow OVH Trust and PC to show films - free of charge to villagers. Christmas dinner: Village Christmas dinner 19th/20th December. Tickets £20. <i>Since this decision was made The Black Boy is to be re-opened and it was decided to support them and not arrange this event.</i></p> <p><b>b) Marketing: BM</b> Website up and running. Bookings can be seen online. Liaise with SS to put links for events on PC website. SS now has login to hall website.</p> <p><b>c) Bookings:</b> Bookings diary online. SS to speak to SW and find way of recording bookings/payments and invoices. SS confirmed Sage Accounting package now included OVH Trust account. SW provided list of bookings. It was agreed these were excellent.</p> <p><b>d) Housekeeping: DH-J</b> Diane Varley appointed to clean hall. Started 1st September. All Health &amp; Safety and insurance information provided satisfactorily to the clerk. Frequency of cleaning will be kept under review. No other matters to report.</p> <p><b>e) Building maintenance &amp; development: JP</b> Door handle still outstanding. Tiles: Some roof tiles to be replaced and spare tiles supplied. Signage: Permanent signage for lavatories and other areas required. Outside area: Topsoil/seeding completed. Tennis Club has been asked to help. Shrubs will also be needed. Kitchen tiling: Will be completed shortly. Baby changing unit: <i>Now received free of charge from AVDC. Grateful thanks for this.</i> Lighting in driveway: JP will ask contractor for cost for consideration by committee. It is currently too dark when hall lights are off and more light is needed. SHED: JP reported that OVH Trust needed to obtain a shed to keep spare tables &amp; chairs and other equipment which can't be stored in the hall/store cupboard. JP asked to obtain quotations. SS to place on next agenda for discussion and recommendation to PC.</p>	<p style="text-align: right;">JP SS</p>

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<p><b>Curtains &amp; Blinds: MP</b> MP presented quotations received for blinds and curtains together with material samples. The meeting decided to defer any decision and place the matter on the next agenda for full discussion. No agreement reached on whether curtains or blinds preferable. Add to next agenda.</p> <p><b>Business Planning: MC</b> Bookings going well. Website up and running and need to keep under review. No additional marketing currently envisaged other than web presence.</p>	SS
<p><b>Date of next meeting</b> Monday 3rd November: 7.30pm Village Hall.</p>	
<p>There being no further business the chairman closed the meeting.</p>	