

OVING VILLAGE HALL TRUST

**Oving Village Hall Management Committee Meeting
Thursday 11th October 2018, at The Village Hall, Oving at 7.30pm
to conduct the following business**

Sue Severn

Oving Parish Clerk, 24th September 2018

AGENDA

1. Apologies for absence.
2. Approval of Minutes of Management Committee meeting held of 24th April 2018.
3. Declarations of interest in items on the Agenda.
4. Progress reports:
 - Events & fundraising – MP
 - Marketing & website – AMcG
 - Bookings – LN
 - Housekeeping – DHJ
 - Building & maintenance – JP
 - Finance – (Accounts circulated prior to the meeting).
 - Fire & safety – JI
5. Any other business.